



**APPLICATION FOR A LICENCE TO PLACE
BUILDING MATERIALS ON THE PUBLIC HIGHWAY**

Please complete form and return it to: info@islandroads.com

APPLICANT DETAILS
Name:..... Address:..... Post Code: Office Tel No: Out of Office Hours Tel No:
Location Give precise location where the building materials will be placed (i.e. Number/Name of Property and Road/Street/Town)
Insurance Name of Insurance Company: Policy Number:
Period of Licence – Give dates on which the licence is to start and finish; From: To:.....(inclusive) A notice of 10 clear working days must be given with allowance for weekends and public holidays. Payment of £..... (£33.25 per week/part week) has been made by cheque to Ringway Island Roads Ltd of by BACS (Sort Code: 23-63-91, Account number: 19016368). Pre-payment does not authorise approval of a licence. Any application declined will be refunded in fee paid.
Declaration: - I hereby apply for permission to place building materials on the public highway as described in the conditions, which I have read and accept. Signature: Date:
DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY
<p align="center">LICENCE (to be completed by Island Roads)</p> DOES THIS CONFLICT WITH ANY APPROVED ROAD AND STREET WORKS? Y / N No: R2590/ / has / has not been granted for the placing of building materials on the highway at the above location for the period shown, subject to Signature: Date: